



CENTRAL MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT

1170 Lakeland Drive • P.O. Box 4935 • Jackson, Mississippi 39296-4935 • (601) 981-1511 • Fax: (601) 981-1515

Cobie Collins, President
Les Childress, Vice President
Alton Shaw, Secretary-Treasurer
Michael Monk, Chief Executive Officer

February 21, 2017

The Honorable Trey Baxter
President
Madison County Board of Supervisors
Post Office Box 2698
Madison, Mississippi 39130

Dear Mr. Baxter:

RE: Southcentral Mississippi Works (SMW) Board of Commissioners

The purpose of this letter is to request your assistance with designating a representative to serve on the Southcentral Mississippi Works Board of Commissioners. The Board of Commissioners is comprised of supervisors from each of the seventeen counties within our local workforce area. The Board of Supervisors has the responsibility to appoint a supervisor to represent their respective county. We have been notified that Supervisor Sheila Jones has resigned as the representative for Madison County.

Upon your designation of a representative, the Commissioner will receive guidance on the role and responsibility of the Board of Commissioners (BOC) in implementing the Workforce Innovation and Opportunity Act of 2014 (WIOA) programs and services in the SMW local workforce area. A brief orientation will be provided prior to their next Board meeting and notifications regarding all scheduled meetings will be mailed to the newly appointed Commissioner.

Thank you very much for your efforts and diligence in this process. Please notify our office of your appointment as soon as possible. If you have any questions or need more information you may contact Mary Powers of my staff at (601) 981-1511.

Sincerely,

Michael Monk
Chief Executive Officer

MM:mm